

# SPRING 2027

## Off-Campus Study Application Process

### ELIGIBILITY VERIFICATION **DUE: February 1, 2026**

- Students must meet eligibility requirements to receive permission from Wheaton College to apply to their chosen program.
- To be eligible for participation, a student may NOT be on any type of probation (academic, judicial, chapel) and must meet the program's application requirements.
- Students are required to maintain eligibility throughout application and participation.

- ☐ Meet with a GPS Study Abroad Advisor (see QR code below)
- ☐ **GoGlobal:** Complete the Essential Elements and Application Questionnaire (indicate program selected)
- ☐ **GoGlobal:** Sign the Student Agreements electronically

*Once this phase is complete, academic and judicial eligibility will be verified before opening the next phase of application.*

### STUDY ABROAD REQUIREMENTS **DUE: December 1, 2026**

#### GoGlobal: Online Application

**Questionnaires** — fill out required information

- ☐ Health Questionnaire
- ☐ Emergency Contact Information
- ☐ Course Registration for the Returning Semester
- ☐ Passport Information\*

**Signature Documents** — read and approve with digital signature

- ☐ Assumption of Risk, Release and Participation Agreement
- ☐ Authorization for Release of Information
- ☐ Returning Semester Housing Information
- ☐ Billing, Allowance, and Refund Process and Policies

**Resources** — read and "mark as read"

- ☐ Read the Pre-Departure & Safety Manual\*
- ☐ Wheaton College International Travel Insurance Coverage\*
- ☐ Off-Campus Study Agreement Form for Financial Aid
- ☐ Off-Campus Study Approval FAQs
- ☐ International SOS Membership Card\*

## GoGlobal:

Wheaton's application system for off-campus study programs

<https://goglobal.wheaton.edu/>

★ Start your GoGlobal application:

<https://goglobal.wheaton.edu/?go=OffCampusStudy>

## THE APPLICATION PROCESS IS TWO-FOLD:

### 1 Wheaton Approval

Progress tracked online through **GoGlobal**

### 2 Application + Acceptance to a Wheaton-Approved Program

Browse offerings at [wheaton.edu/gps](https://wheaton.edu/gps) → Study Abroad → Semester Programs by Academic Discipline



**SCHEDULE  
YOUR STUDY  
ABROAD  
APPOINTMENT!**



\* Not required for Domestic programs

## Offline Requirements

**Material Submissions** — Complete and submit fillable PDFs of forms posted on your GoGlobal application

- ☐ **Study Abroad Request for Approval of Transfer Credits (Initial TCA Form)** **DUE: October 1, 2026**
  - Obtain academic department/advisor signatures where approval is needed. If you have questions or need help as you work on the TCA, attend a **TCA Help & Check** session at the GPS Office (Tuesdays @ 10:30-11:10 AM).
  - Send your completed TCA to the Academic Advising Office ([academic.advising@wheaton.edu](mailto:academic.advising@wheaton.edu)). You need to allow at least **two weeks processing time** for Academic Advising to review and approve your transfer credits.
  - The TCA must be processed by Academic Advising before GPS can sign or submit a **verification or certification form** for off-campus study programs that require it as part of their application.

### Meetings/Tasks

- ☐ If you have questions about financial aid, make an appointment with your Financial Aid Advisor in SFS to discuss how your specific financial aid package can be applied to off-campus study.
- ☐ Student Health Services Pre-Travel Health Review and Clearance\*
  - **SHS Traveler's Intake** form **DUE: October 1, 2026** to begin the health review process.
-  ☐ **REQUIRED Register for: GPS 233: Preparation for Off-campus Study course (1 credit, B-quad) in fall 2026**  
Students planning to study off-campus but still awaiting an admissions decision from their program should register for the course in anticipation of studying off-campus.
-  ☐ **REQUIRED Declare** the **Intercultural Engagement Endorsement (IEE)** using the Endorsement Change Application.
- ☐ Student Wellness Review — Respond to any requests from Student Care Services, the Counseling Center, or Student Health Services (where needed).

## PRE-DEPARTURE PREPARATION

**Complete after Program Acceptance**

- ☐ Copy of **Program Acceptance** — Forward a copy of your program acceptance email to [hannah.ting@wheaton.edu](mailto:hannah.ting@wheaton.edu).
- ☐ Submit **Flight Itinerary** — **DO NOT** purchase your flight/airline tickets until you are accepted to your program and your program has confirmed that you should do so.  
  
*When you do purchase tickets, the College strongly recommends that you purchase airline tickets that are changeable or more flexible, should travel disruption occur. Note: the College is NOT responsible for any fees/costs associated with flight itinerary changes.*
- ☐ Register on **STEP** (Smart Traveler Enrollment Program for U.S. citizens).\*
- ☐ **Download the International SOS app** to your phone.\*
  - Wheaton Membership ID: 11BSGC000040
- ☐ As appropriate, coordinate program preparation and accommodation requests with Learning and Accessibility Services, Student Health Services, Student Financial Services, and/or the Counseling Center.
- ☐ Complete your program's pre-departure requirements, apply for visa (if needed), etc.

**When all of the Wheaton pre-departure requirements are complete, your GoGlobal status will be changed to "Approved."**  
**This status change triggers processes in other offices around campus related to your being off-campus for a semester.**

## ON-SITE

**Complete after Arrival at Program**

- ☐ Verify on-site contact information
- ☐ Verify full-time course enrollment (minimum 12 semester credit hours or equivalent)