

STUDY ABROAD ACADEMIC PLANNER FORM

Public Health majors who intend to study abroad must obtain approval from the Office for Undergraduate Student Services prior to participating in a study abroad program. This approval process ensures that students consider how their study abroad program fits into their degree plans and understand their academic responsibilities before, during, and after they study abroad.

Students should meet with a Fielding School of Public Health academic advisor to discuss their plans to study abroad, review their academic progress and remaining degree requirements, and review the petition processes for requesting credit toward General Education (GE) and major requirements.

Students can direct questions about this form to the Office for Undergraduate Student Services via MyUCLA Message Center.

PETITIONING STUDY ABROAD COURSES TO SATISFY DEGREE REQUIREMENTS

Public Health majors may petition for their study abroad coursework to count toward their GE or major requirements. Students can submit their petition(s) before their study abroad program starts, after they return from studying abroad (but before credit appears on their DAR), or after credit appears on their DAR. Note that approval prior to credit appearing on DAR is provisional, pending the UCLA Registrar's Office final evaluation of the course(s).

Students can submit requests to apply credit for study abroad courses toward their GE requirements using the [FSPH University, School, and General Education \(GE\) Requirements Petition](#). Students can use the [FSPH Major/Minor Requirements Petition](#) to request credit for study abroad courses toward their major requirements. Students must submit one petition form per course. Please allow **10-15 business days (excluding University holidays and weekends)** for review. Approval is not guaranteed.

Students who wish to apply credit for study abroad coursework toward a minor should consult with their minor departmental advisor regarding the minor's petition process.

IMPORTANT NOTES

- Students are responsible for meeting all degree requirements within time-to-degree (four academic years, or 12 consecutive academic quarters, plus Summer for students admitted to UCLA as freshmen; two academic years, or 7 consecutive academic quarters, plus Summer for students admitted to UCLA as transfers)
- Studying abroad cannot interfere with completion of the core Public Health major requirements, including Public Health 185A and 185B.
- Students must satisfy both senior and major residency requirements.
- The Registrar's Office determines transferability of coursework completed outside of UCLA. Coursework completed during non-UC study abroad programs must be transferrable to UCLA for the Office for Undergraduate Student Services to consider applying credit toward degree requirements.
- Final approval for study abroad coursework to count toward a student's GE or major requirements is contingent upon committee review.
- Students should expect coursework and grades to transfer approximately 90 days after program completion.



STUDY ABROAD ACADEMIC PLANNER FORM

Student Name

UID (no spaces, no dashes)

Major Public Health BA
 Public Health BS

Minor(s)

Degree Expected Term

Program Type

- UC Education Abroad Program
- UCLA Travel Study Program
- Global Internship Program
- Other Non-UC Study Abroad Program

When do you plan to study abroad? Fall Winter Spring Summer **Year**

Where do you plan to study abroad?
(Country and Institution)

PROPOSED COURSES

Please include information below for the courses you wish to take during your study abroad program. "Advisor Notes and Conditions" section is to be completed by Undergraduate Student Services staff only.

Course Information							Advisor Notes and Conditions
Course Title	Upper (UD) or Lower (LD) Division	Units	Major	Minor	GE	Other	

I certify that this information is true and accurate. I understand that host institution course offerings may fluctuate and I may need to adjust this course plan. I also understand that academic departments have final authority over the application of coursework towards degree requirements, and that I must submit petitions to request credit towards my major, minor, and/or GE requirements after transfer via the appropriate petition processes.

Student Signature

Date

I have advised the student on how the above courses can may apply toward their GE and/or major requirements. I also confirm that the student will be able to graduate within their approved time-to-degree.

Advisor Name

Advisor Signature

Date

Submit your completed form to the Office for Undergraduate Student Services via MyUCLA Message Center (Academic Counseling Unit: "Public Health – Undergraduate). Please allow 5-10 business days (excluding weekends and University holidays) for review.