AUS | الجـامـعـة الأمـيـركـيـة فـي الـشـارقـة
American University of Sharjah

Application Process & Information – Incoming Nominations to AUS

International Exchange Office (IXO) *Mailing Address*	American University of Sharjah International Exchange Office (IXO) Al Muweilah Street, University City 26666, Sharjah United Arab Emirates Tel: +971 6 515 4017 (or 4018) Fax: +971 6 515 4010 Email: ixo@aus.edu Web: https://www.aus.edu/ixo
Staff	**Campus Security Emergency**: +971 50 6267818 **Ms. Grace Morales** gmorales@aus.edu Study Abroad Advisor-International Exchange Programs **Ms. Lillie de Guzman** ldeguzman@aus.edu International Exchange Coordinator
AUS/ IXO Instagram	1. IXO - https://www.instagram.com/ixoataus/?hl=en *Follow us to find about the exchange students out and about in the UAE!* 2. AUS Office of Student Affairs - https://www.instagram.com/aus_osa/?hl=en *Follow to check the activities on-campus* 3. AUS - https://www.instagram.com/ausharjah/?hl=en

Applicant Requirements	1. Cumulative GPA for undergraduate: 2.75 and for a graduate: 3.0
	2. Proof of English Proficiency – It is waived for students attending universities where English is the primary language in countries such as Australia, Canada, New Zealand, UK, and the US. <u>Otherwise, provide one of the following:</u>
	   a. Valid TOEFL score of 80 iBT
	   b. Valid IELTS score of at least 6.5
	   c. A CEFR (Common European Framework of Reference for Languages) and achieved a C1 English Level
	   d. In some cases, a university transcript indicating two English courses with grades of 'B' or higher may be considered.
	3. Enrollment or Verification Certificate – You must be in "good" standing from your home university. This can be waived if your transcript shows proof of good grades and you are not under probation. *Please note that if you are a previous AUS student and you <u>were under probation when you left AUS</u>, it is our policy that we will NOT be able to give you readmissions at AUS.*

Application Process	Students must create an application ➔ https://www.aus.edu/fall-andor-spring and click on **Apply Now!**
	All requirements are to be submitted online. Some of them are as follows:
	1. Application Fee (where applicable)
	2. Forms such as, Course Request Form, Visa Application, etc.
	3. Passport valid at least 6-8 months before the start of the program, or until before the departure in the UAE
	4. Updated Official University Transcript, *either any of the below*:
	   a. Hard/ Physical copy (To be mailed to the Mailing Address found in the topmost row)
	   b. Clear Scanned copy of the Hard/ Physical copy
	   c. Official Electronic Transcript sent to ixo@aus.edu with a secure passcode
	Contact ixo@aus.edu with any application concerns.

AUS ID Number	Email ixo@aus.edu and cc gmorales@aus.edu for your AUS ID number. It is required for paying the Application/ Visa fees, and filling in various forms in your AUS online application.
Deadlines: Nomination, Portfolio & Application	**Deadline for Partners** Nomination & *Portfolio Submission for Fall: end of February (29 Feb 2024) Application Deadline for Fall: 4th Saturday of March (23 Mar2024) ⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯⋯ Nomination & *Portfolio Submission Deadline for Spring: 4th Saturday of September (28 Sep 2024) Application Deadline for Spring: 4th Saturday of October (26 Oct 26 2024) **Specific Majors: Interior Design, Other Design Majors, Architecture (**provide a portfolio** email to gmorales@aus.edu)*
Mandatory Orientation	All exchange students are required to be present during the mandatory Incoming Student Orientation Week. During this week students are briefed on several important matters regarding their stay in the U.A.E. Fall 2024: 17-23 Aug 2024 Spring 2025: 11-17 Jan 2025
Deadlines (UAE time zone): **Visa** **Application Requirements** **Orientation Payment of Fees** **Academic Calendar**	**Fall 2024:** •22 Mar 2024 – Visa Requirements Deadline (Submit the requirements <u>on time, IXO will facilitate the application</u>). 1. Valid Passport (<u>validity should be 6-months before the program starts</u>, and should be valid until before the departure in the UAE) 2. Visa Application 4. Visa Application Fee (AED 559.10 price may change depending with the UAE government) 3. Security Clearance 5. Photo (comply with the strict specifications here) *NB: Students <u>should not book their flight ticket unless they receive their Student Entry Visa</u>. Otherwise, they can book flight that is <u>changeable/ refundable</u>. The visa approval is with the UAE government, and AUS will not have control of a denied visa.* •23 Mar 2024: - Application Deadline for Exchange & Visiting students (4th Saturday of March) - Application Fee - All the requirements in the *initial application phase* in the AUS StudioAbroad online application portal should be completed - Official Transcript to include the "in progress courses" (scanned or electronic) •24 Mar 2024 – AUS Course Request Form (must complete the AUS application to access the form) •Apr 15, 2024 – Early Registration •27 Apr 2024 – Residential Halls Application, and Leave Form •16 Aug 2024 – Official Dorm Check-in *(If you arrive a day earlier, you will be charged AED 90 per day before official check-in, and **subject to approval, email ixo@aus.edu**)* •17-23 Aug 2024 – Mandatory Orientation Period •31 May 2024 – AED 5,000 Deposit deadline for Visiting Students without an Agreement to AUS •26 Aug 2024 – Start of Classes in Fall (first 3 days is the Add/ Drop Period) •29 Aug 2024 – Payment Deadline for all the outstanding fees (installment is not allowed for Exchange/ Visiting students) •7-19 Dec 2024 – Study and Examination period, includes the Make-up Examination Day •21 Dec 2024 – *Latest* Dorm Check-Out This calendar ➔link will always supersede any changes in the academic calendar dates.

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Class Schedule *Classes are from Monday to Thursday*	Check this link, then search by term, to view courses offered in the current semester. Use this source to fill out the Course Request Form. Do not use the *Course Catalog link*. Not all courses mentioned in the catalog are offered every semester. *The Spring schedule of courses is typically uploaded to the Banner system by mid/end of October, and the Fall courses by mid/end of March each year. If courses are not yet uploaded, check the previous Fall as a basis for the Fall course offerings and the same goes with the Spring. Similar course-pattern offerings in the fall and spring respectively are not always guaranteed.*
Course Syllabi	To request a course syllabus, email ixo@aus.edu with the course code and title, for example: "FIN 201 - Fundamentals of Financial Management."
Course Registration	Our office will coordinate your registration through our Office of the Registrar. The early registration will start on 15 April 2024 for a couple of weeks. We will try our best to register you with your courses. However, we cannot guarantee specific academic requirements and you need to have flexibility. Exchange students should not plan to take classes for their graduation requirement at AUS, since
AUS Web Payment	To pay online, please go to **Banner** and log in to Web Enabled Interface for Students using your AUS email username and password. Check "Online Payment Guide" here for using the proper browser. In addition, you can use the Incognito window in the Google Chrome.
Payments to AUS	For more information on fees and payment deadlines, visit these links: Tuition Fee and Payment Guide. ***29 Aug 2024*** – Payment Deadline for the Tuition and any outstanding fees **Notes:** Installment is not available for exchange/visiting students. Students from institutions who do not have an agreement with AUS are required to pay an AED 5,000 Deposit by 31 May 2024. All applicable fees at AUS should be paid by the deadline to avoid Blackboard Hold. The 50% discount in the Residential Hall does not apply to the exchange and visiting students.

Allow for an approx 7-10% increase for the upcoming **academic year 2024-2025** on the tuition, and without or minimal increase for the other fees

Fees may be subject to change without prior notice; *includes 5% VAT	AED	USD	USD	
AY 2023-24 - PER SEMESTER FEES	**PER SEM**	**PER SEM**	**PER YEAR**	**Comments**
Tuition (12 to 16 credits) *Paid by Direct Enroll/ Visiting students from institutions AUS does not have an agreement with.*	51,480.00	14,104.11	28,208.22	
Per credit hour fee, with less than 12 credits	4,480.00	1,227.40	336.27	Depends if Less than 12 credits
Per credit hour exceeding 16 credit hours	3,430.00	939.73	257.46	Depends if credits exceed
Lab/Tech Fee A (apply to certain courses only)	1,440.00	394.52	108.09	Depends on Classes Taken
Lab/Tech Fee B (apply to certain courses only)	1,580.00	432.88	118.60	Depends on Classes Taken
AUS Student Activity Fee*	315.00	86.30	172.60	
IXO Outings and Event Fee*	735.00	201.37	402.74	
IXO Application Fee*	315.00	86.30	86.30	One-time only, upon application for 2 consecutive semesters
IXO Deposit for Institutions without a partnership with AU	5,000.00	1,369.86	2,739.72	
AUS Health Insurance - Plan II (An on-campus Health Services fee. In addition, Students must arrange their own mandatory insurance with UAE coverage)	300.00	82.19	164.38	
University Hospital Sharjah Fee*	118.13	32.41	64.82	
Private Dorm Room (with private bath & kitchenette)	15,000.00	4,109.59	8,219.18	
Semi-Private Dorm Room (with shared bath & kitchenette to one person)	11,000.00	3,013.70	6,027.40	
Sharing Room (with shared bath & kitchenette with one person)	7,000.00	1,917.81	3,835.62	
Utilities Services Fee*	304.50	83.42	166.85	
Refundable Dorm Damage Deposit	1,000.00	273.97	273.97	One-time AED 1,000 deposit is good for a year. Refund it after your study
Inter-Semester Room Fee @ AED90 or USD24.70 per day (early arrival or late departure is subject to approval & might move in to another dorm block)				Depends if staying in between semesters
AUS Deposit for ISEP Students only* (Will be credited to the student's AUS account, but non-refundable if students will withdraw)	129.00	35.00		
Student Entry Permit/eVisa (prepay 8-10 weeks before the start of classes; non-refundable) AUS will sponsor and apply for the visa unless a family who is a resident here, or a company, will be the visa sponsor.	559.10	153.18	153.18	One-time only, for 2 consecutive semesters
Visa Processing Fee	917.70	251.42	251.42	semesters
Late Payment Fee* beyond the Application Deadline per semester @ AED525 or USD143.84				as applicable if missing the payment deadline for the semester (usually the previous Thursday before the
TOTAL TO BE PAID TO AUS	61,044.43	16,724.50	32,684.13	Excluding: - Lab/Tech Fees - vary depending on courses selected - Dorm Fee - depends on selection - Room Reservation Deposit - Early Arrival or Late Departure Fee - ISEP Deposit Including Tuition Fee charged for 12-16 credits (exchange/bilateral programs should remove it from the

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Payment Deadline	Check the AUS Payment Guide for the respective semester.
Flight booking	Students should not book their flight ticket unless they receive their UAE Student Entry Visa. Otherwise, they can book a flight that is changeable/ refundable. The visa approval is with the UAE government, and AUS will not have control of a denied visa.
Housing	Refer to https://www.aus.edu/undergraduate-tuition-and-fees for the costs. *Housing fees may change at the very last minute if rooms will be adjusted to accommodate social distancing.*
Dorm Curfew	Monday to Thursday – 12 midnight; Friday to Sunday 1 am.
Meal Plan	AUS does not provide a meal plan. However, the campus has several food outlets and supermarkets that generally have all supplies required for cooking in the student dorms. There are also close-by shopping centers that are reachable via free AUS shuttle buses.
Medical/ Health Insurance	Students must arrange their own health insurance for the duration of their study abroad in the U.A.E. (despite the mandatory payments for the AUS Health Insurance Plan II, and University Hospital Fee).
Driving	You may convert your license back home to international driver's license in order to drive in the UAE. You can also convert it in the UAE but that will take time until you have your Emirates ID card around a month time from when you arrived.
Student Life & AUS at Glance	Check this presentation➔about AUS AUS ranked 3rd with the highest percentage of international students based on data collected by Times Higher Education The following are ➔testimonials of previous exchange students at AUS. Natale Antonel from Universidad Católica de Córdoba (Argentina) Jonathan Wang from SFU (Canada) Jenna de Castro from the University of Mary Washington (US) Check the Student life, to learn about the Student Clubs, Community Involvement, Athletics & Recreation, and Restaurants & Cafes. Also, visit AUS at Glance. These are ➔AUS Videos: Campus Tour; Dorms
Degree Programs Offered	(see below)

College of Architecture, Art and Design
Bachelor of Architecture (BArch)
Bachelor of Interior Design (BID)
Bachelor of Science in Design Management (BSDM)
Bachelor of Science in Multimedia Design (BSMD)
Bachelor of Science in Visual Communication (BSVC)

Master of Urban Planning (MUP)

College of Engineering
Bachelor of Science in Chemical Engineering (BSChE)
Bachelor of Science in Civil Engineering (BSCE)
Bachelor of Science in Computer Engineering (BSCoE)
Bachelor of Science in Computer Science (BSCS)
Bachelor of Science in Electrical Engineering (BSEE)
Bachelor of Science in Industrial Engineering (BSIE)
Bachelor of Science in Mechanical Engineering (BSME)

Master of Science in Biomedical Engineering (MSBME)
Master of Science in Chemical Engineering (MSChE)
Master of Science in Civil Engineering (MSCE)
Master of Science in Computer Engineering (MSCOE)
Master of Science in Construction Management (MSCM) (New)
Master of Science in Electrical Engineering (MSEE)
Master of Science in Engineering Systems Management (MSESM)
Master of Science in Mechanical Engineering (MSME)
Master of Science in Mechatronics Engineering (MSMTR)

PhD in Engineering –Engineering Systems Management (PhD ESM)

For detailed information on the programs, see:
https://www.aus.edu/programs/majors-Minors
https://www.aus.edu/programs/master
https://www.aus.edu/programs/doctor

College of Arts and Sciences
Bachelor of Arts in English Language and Literature (BAELL)
Bachelor of Arts in International Studies (BAIS)
Bachelor of Arts in Mass Communication (BAMC)
Bachelor of Arts in Psychology (BAPSY)
Bachelor of Science in Biology (BSB)
Bachelor of Science in Chemistry (BSC)
Bachelor of Science in Environmental Sciences (BSES)
Bachelor of Science in Mathematics (BSMTH)
Bachelor of Science in Physics (BSPHY)

Master of Arts in English/Arabic/English Translation and Interpreting (MATI)
Master of Arts in Teaching English to Speakers of Other Languages (MA TESOL)
Master of Science in Mathematics (MSMTH)

PhD in Materials Science and Engineering (PhD MSE)

School of Business Administration
Bachelor of Arts in Economics (BAE)
Bachelor of Science in Business Administration (BSBA)
• Major in Accounting
• Major in Economics
• Major in Finance
• Major in Management
• Major in Management Information Systems
• Major in Marketing

Master of Business Administration (MBA)
Master of Science in Accounting (MSA)
Master of Science in Finance (MSF)

PhD in Business Administration (PhD-BA)